



ALLIANCE LIBRARY SYSTEM BYLAWS

INTRODUCTION

The Alliance Library System (ALS) Bylaws are designed to document the broad policy decisions of the Board of Directors. The Alliance Library System Bylaws are based on the Illinois Library Laws & Regulations in effect January, 2004 and are amendable by the Alliance Library System Board of Directors. The Alliance Library System Board of Directors Rules and Regulations is a companion document that outlines the procedures used to implement the bylaws.

ARTICLE 1 – NAME

1.1 The name of the organization shall be the Alliance Library System (ALS).

ARTICLE 2 – AUTHORITY

2.1 The Alliance Library System derives its authority for operation from the Illinois Library Laws & Regulations in effect January, 2004 and Illinois Library System Act (75 ILCS Act 10.)

ARTICLE 3 – PURPOSE

3.1 The purpose of the Alliance Library System, a multi-type library consortium, shall be to encourage and assist in the development of member libraries through cooperative programs and the sharing of resources.

3.2 The Alliance Library System provides four (4) basic services:

3.2.1 Delivery of library materials

3.2.2 Resource Sharing (Resource Sharing Alliance, bibliographic access, interlibrary loan and reference, reciprocal access and automation)

3.2.3 Continuing Education

3.2.4 Library Development (Consulting)

ARTICLE 4 – MEMBERSHIP

4.1 A tax-supported public library or contracting authority of other types of libraries located within the Alliance Library System boundaries are eligible for membership.

- 4.2 All libraries must satisfy the membership criteria and fulfill Alliance Library System membership responsibilities as established by the Alliance Library System Board of Directors Rules and Regulations.
- 4.3 All member libraries shall assume and maintain the rights, privileges and duties of Alliance Library System membership as established by the Alliance Library System Board of Directors Rules and Regulations.

ARTICLE 5 – BOARD OF DIRECTORS

5.1 Composition

5.1.1 The Alliance Library System shall be governed by a thirteen (13) member Board of Directors with the following representation:

- 5.1.1.1 seven (7) public library trustees;
- 5.1.1.2 one (1) public librarian;
- 5.1.1.3 two (2) school library media specialists;
- 5.1.1.4 one (1) special librarian;
- 5.1.1.5 one (1) academic librarian;
- 5.1.1.6 one (1) at-large representative;

5.1.2 The power and duty of the Alliance Library System Board of Directors, meetings, the terms of office, procedures for dealing with member absences, changes in affiliation and vacancies shall be established by the Alliance Library System Board of Directors Rules and Regulations.

5.1.3 Members of the Alliance Library System Board of Directors shall represent system interests as a whole not the unique interests of an individual library.

5.2 Method of Election

There shall be an annual election of Alliance Library System Board of Directors members, as per the Alliance Library System Board of Directors Rules and Regulations.

5.3 Officers of the Alliance Library System Board of Directors

5.3.1 The officers of the Alliance Library System Board of Directors shall be a President, Vice-President, Secretary, and Treasurer.

5.4 Board of Directors Standing and Ad Hoc Committees

5.4.1 The Alliance Library System President shall appoint standing committees with the approval of the Board of Directors at the beginning of each board year.

5.4.2 The Alliance Library System shall have the following standing committees: Executive; Finance; Elections; and Services/Facilities.

5.4.3 The President may appoint ad hoc committees and their chairs with approval by the Alliance Library System Board of Directors. Alliance Library System Board members and others associated with member libraries may be appointed to ad hoc committees.

5.5 Membership Annual Meeting

5.5.1 The Alliance Library System Board of Directors shall hold an annual membership meeting.

ARTICLE 6 – ADVISORY COUNCIL

6.1 The purpose of the Alliance Library System Advisory Council is to advise and counsel the Director on matters concerning: Alliance Library System services, programs and procedures plus other relevant issues affecting the Alliance Library System and its members. The Advisory Council is also designed to facilitate the sharing of information and expertise between members. The Advisory Council is not a policy making body.

ARTICLE 7 – RESOURCE SHARING ALLIANCE (RSA)

7.1 The Resource Sharing Alliance Long Range Planning Committee and Resource Sharing Alliance Users Group shall advise the Executive Director and staff of the Alliance Library System on matters concerning the operation of the shared automation system. The Resource Sharing Alliance Long Range Planning Committee and Resource Sharing Alliance Users Group are not policy making bodies.

ARTICLE 8 – MID-ILLINOIS TALKING BOOK CENTER

8.1 The Director of the Mid-Illinois Talking Book Center shall advise the Executive Director and staff of the Alliance Library System on matters concerning: Mid-Illinois Talking Book Service services, programs and procedures, plus other relevant issues affecting the Alliance Library System and its members.

ARTICLE 9 – EXECUTIVE DIRECTOR

- 9.1 The Alliance Library System Board of Directors shall employ an Executive Director to carry out the policies of the Alliance Library System Board of Directors and the duties set forth in the Illinois Library System Act, the Alliance Library System Board of Directors Bylaws and the Alliance Library System Board of Directors Rules and Regulations.

ARTICLE 10 – FISCAL YEAR

- 10.1 The fiscal year of the Alliance Library System shall begin July 1 and end June 30.

ARTICLE 11 – RECORDS

- 11.1 All accounts and records of the Alliance Library System shall be kept in the custody of the Executive Director. All such records shall be open to inspection or limited, as the case may be, in accordance with the Freedom of Information Act and the Library Records Confidentiality Act.

ARTICLE 12 – PARLIAMENTARY AUTHORITY

- 12.1 The most recent edition of Robert's Rules of Order shall govern all meetings of the Alliance Library System Board of Directors when they are not inconsistent with these bylaws or any special rules of order the Board of Directors may adopt.

ARTICLE 13 – AMENDMENTS

- 13.1 The Alliance Library System Bylaws may be amended by a two-thirds vote of the Alliance Library System Board of Directors taken at a regular meeting of the Alliance Library System Board of Directors provided that the following requirements have been met.
- Written notice including the text of the proposed amendment(s) and notice of the meeting at which the vote is to be taken, must be given to all members of the Alliance Library System Board of Directors and member libraries. Notice must be at least thirty (30) days prior to the meeting at which the amendment(s) will be voted upon.
- 13.2 As per the Administrative Code Regulation (23 IL ADC 3030.50 h) the Alliance Library System Board of Directors shall annually review the Alliance Library System Bylaws, Alliance Library System Board of Directors Rules and Regulations and revise them as needed.

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13.3 Amendments to the Alliance Library System Bylaws are subject to the approval of the Illinois Secretary of State and State Librarian.

Adopted by the Alliance Library System Transition Board, June 22, 1994.
Approved by the Illinois State Library, July 1, 1994.
Revised by the Alliance Library System Board of Directors, June 11, 1996.
Approved by the Illinois State Library, May 21, 1997.
Revised by the Alliance Library System Board of Directors, July 17, 1997.
Approved by the Illinois State Library, August 14, 1998.
Revised by the Alliance Library System Board of Directors, August 20, 1998.
Approved by the Illinois State Library, September 10, 1998.
Revised by the Alliance Library System Board of Directors, June 10, 1999.
Approved by the Illinois State Library, July 15, 1999.
Revised by the Alliance Library System Board of Directors, November 13, 1999.
Approved by the Illinois State Library, December 9, 1999.
Revised by the Alliance Library System Board of Directors, June 15, 2000
Approved by the Illinois State Library, June 27, 2000
Revised by the Alliance Library System Board of Directors, September 13, 2001
Approved by the Illinois State Library, November 29, 2001
Revised by the Alliance Library System Board of Directors, September 11, 2003
Approved by the Illinois State Library, December 5, 2003
Revised by the Alliance Library System Board of Directors, April 28, 2005
Approved by the Illinois State Library, 2005