

## Minutes of the Regular Meeting of the ALS Board of Directors

**Place:** Alliance Library System, East Peoria, IL

**Date:** January 22, 2009

**Attending:** John Richmond, President, Steve Alvin, Sue Busenbark, Kevin Eckhoff, Katie Grumbine, Sue Herring, Molly Horio, Stephanie McKinley-Miller and Wed Turner

**Absent:** Chad McCoy, Phyllis Self, Jeff Taylor and Pam Van Kirk

**Staff Present:** Kitty Pope, Paul Santos and Geri Kegley

**Guests:** Sue Beach

Agenda Item	Discussion and Decisions
1. Call to Order	J. Richmond called the meeting to order at 6:04 p.m.
2. Roll Call/Introductions	Roll call was taken and introductions were made.
3. Approval of Agenda and Requested Changes to Consent Agenda	J. Richmond called for approval of the agenda.  MOTION BY S. ALVIN AND SECONDED BY W. TURNER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE AGENDA AS PRESENTED. <b>MOTION APPROVED</b>
08-09/07 4. Consent Agenda 4.1 Approval of minutes of the meeting of November 20, 2008 4.2 Approval of closed minutes of the meeting of November 20, 2008 4.3 Approval of the payment of payroll and bills for November, 2008, two payrolls in the amount of \$88,871.33 and bills in the amount of \$256,953.47 and December, 2008, three payrolls in the amount of \$123,729.79 and bills in the amount of \$121,095.42 4.4 Financial Report – Pam Van Kirk	J. Richmond called for approval of the consent agenda  MOTION BY S. HERRING AND SECONDED BY S. MCKINLEY-MILLER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE CONSENT AGENDA AS CORRECTED. <b>MOTION APPROVED</b>

<b>5. Correspondence</b>	<p>G. Kegley shared the following:</p> <ul style="list-style-type: none"> <li>• Thank you card from MITBC employee Jane Furhh for the flowers from the board and staff sent after her recent surgery</li> <li>• Christmas cards from Kevin Eckhoff and Sue Busenbark and Winnie</li> <li>• Information on LSTA grants for FY2010 from IL State Library website</li> <li>• Cartoon from <i>The Center for American Progress</i> website titled “Another Day at the Library”</li> <li>• Article from the December 1, 2008 edition of <i>Businessweek</i> titled “10,000 Hours to Greatness” on the new book out by Malcolm Gladwell “Outliers” The Story of Success</li> <li>• Brochure created by the ALS C &amp; CE department titled “Shifting Gears” rethinking resources in tough times</li> <li>• Article from the Graduate School of Library and Information Science at the University of Illinois Alumni Magazine 2008 titled “Worlds Away” Serving a Community of Millions on the Alliance Virtual Library in Second Life</li> <li>• From the ALS website “Good News in Bad Times”; 3 very positive articles on libraries from the <i>NY Times</i>, <i>The Boston Globe</i> and the <i>San Francisco Chronicle</i></li> </ul>
<b>6. President’s Report</b>	<p>J. Richmond reported on the following:</p> <ul style="list-style-type: none"> <li>• Alpha Park Library now has EPay available and can take debit and credit cards from patrons</li> <li>• John is working on a long range plan for Alpha Park Library and is establishing committees from all sectors of the community</li> <li>• Shared a great customer service story from Alpha Park</li> </ul>
<b>7. Illinois State Library Report</b>	<p>Neil Kelley reviewed his report which included:</p> <ul style="list-style-type: none"> <li>• LSTA Grant review – March 31<sup>st</sup> deadline for letter of intent – May 31<sup>st</sup> deadline for grant application</li> <li>• State Library needs reviewers for the LSTA grants – contact Karen Egan if you are interested</li> <li>• State Library thanked all the system staff for their help on Tech Atlas</li> <li>• “On the Front Lines”, the 6<sup>th</sup> statewide library practitioners’ conference will be held March 16-18 at the U of I at Springfield; State Library has 25 scholarships available to attend –Contact Gwen Harrison; K. Pope reported that ALS will offer transportation from East Peoria to the event; a great opportunity for libraries’ front line staff</li> <li>• IPLAR 2009 is now online</li> </ul>
<b>8. Executive Director’s Report</b>	<p>K. Pope’s report included the following:</p> <ul style="list-style-type: none"> <li>• 68% of funding from State Library has been received by ALS</li> <li>• P. Santos has a new column on ALS website “In 250 words or less”</li> <li>• Performance evaluation process information – reviewed last year’s themes and goals achieved</li> </ul>

08-09/08

	<ul style="list-style-type: none"> <li>• Staff sick leave for 2008 was down from previous year</li> <li>• Board meeting agendas for the year are set with annual reviews from the departments at ALS</li> <li>• Introduced a new Libraries Matter project – “Proud to be a Librarian”</li> </ul>																																				
<b>9. Unfinished Business</b>	None reported																																				
<b>10. New Business</b> <b>10.1</b> Facilities and HR Annual Review	<p>P. Santos reviewed the annual report on the Facilities and HR departments. A discussion followed.</p> <p>MOTION BY S. ALVIN AND SECONDED BY W. TURNER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS ADOPT THE FACILITIES AND HUMAN RESOURCES ANNUAL REVIEW REPORT AS PRESENTED. <b>MOTION APPROVED</b></p>																																				
<b>11. Public/Audience Comments</b>	Sue Beach gave a brief report on what’s going on at the Quincy Public Library.																																				
<b>12. Other Business</b>	None reported.																																				
<b>13. Closed Session</b> <b>13.1</b> Discussed the annual review of the Executive Director	<p>MOTION BY S. ALVIN AND SECONDED BY K. ECKHOFF THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS MOVE INTO CLOSED SESSION AT 7:33 P.M. TO REVIEW THE ANNUAL REVIEW OF THE EXECUTIVE DIRECTOR. ROLL CALL VOTE BY S. BUSENBARK</p> <table> <tr><td>S. ALVIN</td><td>YES</td></tr> <tr><td>S. BUSENBARK</td><td>YES</td></tr> <tr><td>K. ECKHOFF</td><td>YES</td></tr> <tr><td>K. GRUMBINE</td><td>YES</td></tr> <tr><td>S. HERRING</td><td>YES</td></tr> <tr><td>M. HORIO</td><td>YES</td></tr> <tr><td>S. MCKINLEY-MILLER</td><td>YES</td></tr> <tr><td>J. RICHMOND</td><td>YES</td></tr> <tr><td>W. TURNER</td><td>YES</td></tr> </table> <p>MOTION BY S. MCKINLEY-MILLER AND SECONDED BY K. GRUMBINE THAT THE ALS BOARD OF DIRECTORS MOVE OUT OF CLOSED SESSION AT 10:16 P.M. ROLL CALL VOTE BY S. BUSENBARK</p> <table> <tr><td>S. ALVIN</td><td>YES</td></tr> <tr><td>S. BUSENBARK</td><td>YES</td></tr> <tr><td>K. ECKHOFF</td><td>YES</td></tr> <tr><td>K. GRUMBINE</td><td>YES</td></tr> <tr><td>S. HERRING</td><td>YES</td></tr> <tr><td>M. HORIO</td><td>YES</td></tr> <tr><td>S. MCKINLEY-MILLER</td><td>YES</td></tr> <tr><td>J. RICHMOND</td><td>YES</td></tr> <tr><td>W. TURNER</td><td>YES</td></tr> </table> <p>MOTION BY S. ALVIN AND SECONDED BY S. MCKINLEY-MILLER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS APPROVE THE ACTIONS DISCUSSED IN CLOSED SESSION REGARDING THE ANNUAL REVIEW OF THE EXECUTIVE DIRECTOR. <b>MOTION APPROVED</b></p>	S. ALVIN	YES	S. BUSENBARK	YES	K. ECKHOFF	YES	K. GRUMBINE	YES	S. HERRING	YES	M. HORIO	YES	S. MCKINLEY-MILLER	YES	J. RICHMOND	YES	W. TURNER	YES	S. ALVIN	YES	S. BUSENBARK	YES	K. ECKHOFF	YES	K. GRUMBINE	YES	S. HERRING	YES	M. HORIO	YES	S. MCKINLEY-MILLER	YES	J. RICHMOND	YES	W. TURNER	YES
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<b>14. Next Board Meeting</b>	Next Board Meeting: Thursday, February 26, 2009 ALS, 600 High Point Lane, East Peoria, IL 61611
<b>15. Adjournment</b>	MOTION BY S. ALVIN AND SECONDED BY M. HORIO THAT THE MEETING OF THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS BE ADJOURNED AT 10:22 P.M. <b>MOTION APPROVED</b>

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Secretary

Prepared by:  
Geri Kegley  
Executive Manager