



December 3, 2009

Minutes of the Regular Meeting of the ALS Board of Directors

**Place: Alliance Library System
600 High Point Lane
East Peoria, IL 61611**

Date: December 3, 2009

Attending: John Richmond, President, Susan Busenbark, Kevin Eckhoff, Katie Grumbine, Molly Horio, Stephanie McKinley-Miller, Phyllis Self, Jeffery Taylor, Wed Turner

Absent: Neal Kelley, Steve Alvin, Pam Van Kirk, Susan Herring

**Staff Present: Kitty Pope, Lee Logan, Paul Santos
Guests: NONE**

Agenda Item	Discussion and Decisions
09-10/23 1. Call to Order	John Richmond called the meeting to order at 6:08 p.m.
2. Roll Call/Introductions	Roll call was taken and introductions were made.
09-10/23 3. Approval of Agenda and Requested Changes to Consent Agenda	John Richmond called for approval of the agenda. MOTION BY PHYLLIS SELF AND SECONDED BY STEPHANIE MCKLINLEY-MILLER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS TO APPROVE THE AGENDA AS PRESENTED. MOTION APPROVED.
09-10/24 4. Consent Agenda 4.1 Approval of minutes of the meeting of 4.2 Approval of the payment of payroll and bills for October, 2009: three payrolls in the amount of \$78,272.20 and bills in the amount of \$110,145.29. 4.3 Financial Report	J. Richmond called for approval of the consent agenda. MOTION BY PHYLLIS SELF AND SECONDED BY STEPHANIE MCKINLEY-MILLER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION APPROVED.
5. Correspondence	K. Pope shared the following: <ul style="list-style-type: none"> • News Release – Future of Library Cooperation Institute at Allerton Park • Article – “Reading Room: Library Systems” Trib Lake Villa November 16, 2009 • System Director’s Memo 10-013 Broadband Technology Opportunity Program • Ground Breaking Ceremony Peoria Public Library, October 30, 2009 • Secretary of State and State Librarian Safe Driving Database

	<ul style="list-style-type: none"> • On a + note e-letters: <ul style="list-style-type: none"> ○ #41 Julia and Kathleen ○ #42 What is excellent customer service? 		
6. President's Report	<p>J. Richmond reported on the following:</p> <ul style="list-style-type: none"> • Participated in a DimDim webinar and the issue of libraries keeping up with technology <p>J. Richmond asked for volunteers for the Board Committees. The following assignments were made for 2009/10:</p>		
ALS Board Committee Assignments 2009-10			
Executive	Services/Facilities	Finance	Election
John Richmond, Chair	Stephanie McKinley-Miller, Chair	Pam Van Kirk, Chair	Sue Busenbark, Chair
Stephanie McKinley-Miller	Katie Grumbine	Wed Turner	Molly Horio
Pam Van Kirk	Jeff Taylor		Kevin Eckoff
Sue Busenbark			Phyllis Self
7. Illinois State Library Report	<p>Neil Kelley's report included the following:</p> <ul style="list-style-type: none"> • Library Training Grants - \$7500 Scholarships from Secretary of State and State Librarian Jesse White to pursue MLS degree 15 participants – Eric Colclasure from Pontiac and Odell Public Library among the group. • ILEAD – U – an Illinois State Library Program to create teams that will implement web technologies that foster community participation and develop leadership, innovation, and positive change. • Library System Standards Committee completed the Illinois Library Systems Core Services Standards. Comments are Welcome. • FY 10 Live and Learn Public Library Construction Grant applications are due January 15, 2010. Current offerings include \$50,000 matching mini-grants for libraries with limited funds and matching grants of up to \$125,000 for new construction, additions, remodeling or conversions. • ER-XPO: The Illinois State Library Electronic Resource Exposition at Schaumburg Township District Library on December 9, 2009. • Capital Needs Survey conducted as required by PA 96-37. • The New ILLINET Resource Sharing Policy Directory created by Kate Boyle, Resource Sharing Manager at the Metropolitan Library System. • Deadline for the School District grant was November 20, 2009. 		
8. Executive Director's Report	<p>K. Pope's report included the following:</p> <ul style="list-style-type: none"> • The Summit in the Future of Library Co-operation at Allerton Park 		

		<ul style="list-style-type: none"> • The resource sharing databases in L2 • The future plans for the Save Illinois Libraries campaign • The Illinois System Standards Committee • Report from the Illinois State Library • Forty-three public libraries have joined together with Overdrive to establish the Alliance Digital Media Library. • The ALS/Learning Times online conference “The Art of Fundraising and Grant Writing” attracted over 374 from across North America, Spain, Africa and the Middle East. <p>A discussion followed on the following topics:</p> <ul style="list-style-type: none"> • Delivery in October up 29.9%. Moving 3,800 items per day. Will move over 1 million items this year. State Talking Book Center request for \$5,000 to fund digital books. • Official announcement next week, ALS received a \$100,000 FINRA grant. • Richard Harwood will be keynote speaker at our May ALS online Innovation conference.
	9. Unfinished Business	None reported
09-10/25	10. New Business 10.1 Cash Flow & Financial Report	<p>P. Santos reviewed the report. A lengthy question and answer period followed.</p> <p>J. Richmond thanked the ALS staff members and board for their due diligence on this issue and their continued commitment to working together in these challenging times.</p> <p>MOTION BY JEFFERY TAYLOR AND SECONDED BY WED TURNER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS ADOPTS THE CASH FLOW & FINANCIAL REPORT AS PRESENTED. MOTION APPROVED.</p>
09-10/26	10.2 Employee Policies & Procedures Update	<p>P. Santos reviewed the report and the process followed to revise the ALS Personnel Policy Handbook.</p> <p>MOTION BY SUSAN BUSENBARK AND SECONDED BY STEPHANIE MCKINLEY-MILLER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS ADOPT THE ALS PERSONNEL POLICY HANDBOOK REPORT AS PROPOSED. MOTION APPROVED.</p>
09-10/27	10.3 ALS Membership Report for Mercer County SD 404	<p>MOTION BY PHYLLIS SELF AND SECONDED BY KEVIN ECKOFF THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS EXTENDS FULL MEMBERSHIP TO MERCER COUNTY SD 404. MOTION APPROVED.</p>
	11. Public/Audience Comments	There were none.
	12. Other Business	Phyllis Self reported that WIU received a National Library of Medicine grant.
	13. Closed Session 13.1 Review closed meeting minutes of May 28, 2009	MOTION BY PHYLLIS SELF AND SECONDED BY JEFFERY TAYLOR THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS MOVE INTO

	<p>CLOSED SESSION AT P.M. TO REVIEW THE CLOSED MEETING MINUTES OF MAY 28, 2009. ROLL CALL VOTE BY SUSAN BUSENBARK.</p> <table border="0"> <tr><td>S. ALVIN</td><td>ABSENT</td></tr> <tr><td>S. BUSENBARK</td><td>YES</td></tr> <tr><td>K. ECKHOFF</td><td>YES</td></tr> <tr><td>K. GRUMBINE</td><td>YES</td></tr> <tr><td>S. HERRING</td><td>ABSENT</td></tr> <tr><td>M. HORIO</td><td>YES</td></tr> <tr><td>S. MCKINLEY-MILLER</td><td>YES</td></tr> <tr><td>J. RICHMOND</td><td>YES</td></tr> <tr><td>J. TAYLOR</td><td>YES</td></tr> <tr><td>P. SELF</td><td>YES</td></tr> <tr><td>W. TURNER</td><td>YES</td></tr> <tr><td>P. VAN KIRK</td><td>ABSENT</td></tr> </table> <p>MOTION BY PHYLLIS SELF AND SECONDED BY STEPHANIE MCKINLEY-MILLER THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS MOVE OUT OF CLOSED SESSION AT P.M. ROLL CALL VOTE BY SUSAN BUSENBARK.</p> <table border="0"> <tr><td>S. ALVIN</td><td>ABSENT</td></tr> <tr><td>S. BUSENBARK</td><td>YES</td></tr> <tr><td>K. ECKHOFF</td><td>YES</td></tr> <tr><td>K. GRUMBINE</td><td>YES</td></tr> <tr><td>S. HERRING</td><td>ABSENT</td></tr> <tr><td>M. HORIO</td><td>YES</td></tr> <tr><td>S. MCKINLEY-MILLER</td><td>YES</td></tr> <tr><td>J. RICHMOND</td><td>YES</td></tr> <tr><td>J. TAYLOR</td><td>YES</td></tr> <tr><td>P. SELF</td><td>YES</td></tr> <tr><td>W. TURNER</td><td>YES</td></tr> <tr><td>P. VAN KIRK</td><td>ABSENT</td></tr> </table> <p>MOTION BY AND SECONDED BY THAT THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS OF OPEN THE MINUTES OF THE MAY 28, 2009 CLOSED SESSION MEETING. MOTION APPROVED.</p>	S. ALVIN	ABSENT	S. BUSENBARK	YES	K. ECKHOFF	YES	K. GRUMBINE	YES	S. HERRING	ABSENT	M. HORIO	YES	S. MCKINLEY-MILLER	YES	J. RICHMOND	YES	J. TAYLOR	YES	P. SELF	YES	W. TURNER	YES	P. VAN KIRK	ABSENT	S. ALVIN	ABSENT	S. BUSENBARK	YES	K. ECKHOFF	YES	K. GRUMBINE	YES	S. HERRING	ABSENT	M. HORIO	YES	S. MCKINLEY-MILLER	YES	J. RICHMOND	YES	J. TAYLOR	YES	P. SELF	YES	W. TURNER	YES	P. VAN KIRK	ABSENT
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<p>14. Next Board Meeting</p>	<p>Next Executive Committee Meeting: Thursday, January 28, 2010, 4:00 p.m. ALS, 600 High Point Lane, East Peoria, IL 61611</p> <p>Next Board Meeting: Thursday, January 28, 2010, 6:00 p.m. ALS, 600 High Point Lane, East Peoria, IL 61611</p>																																																
<p>15. Adjournment</p>	<p>J. Richmond wished the ALS staff and board members the</p>																																																

	<p>very best of the season.</p> <p>MOTION BY KATIE GRUMBINE AND SECONDED BY MOLLY HORIO THAT THE MEETING OF THE ALLIANCE LIBRARY SYSTEM BOARD OF DIRECTORS BE ADJOURNED AT 7:30 P.M.. MOTION APPROVED</p>
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Prepared by: Lee Logan, Suzanne Baschieri

Secretary