

RSA WHO TO CONTACT LIST

(July 27, 2010)

Phone: 309-694-9200

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(Include name of person fax is for)

Issue	Contact (Primary first)	Extension
Membership concerns	Kendal	2133
A3 Program (Union List)	Wendy	2129
Bibliographic Record Maintenance	Erica/Martha	2121/2131
Cataloging (WorkFlows and OCLC)	Erica/Martha	2121/2131
Circulation (WorkFlows)	Martha/Wendy	2131/2129
Connectivity/IP	Chris/JT/Kendal	2132/2136/2133
Costs, services, administration	Kendal	2133
D1500 numbers for ILL	Wendy	2129
Director's Station	Wendy/Kendal	2129/2133
End of semester dates	Wendy/Chris	2129/2132
Exception dates	Wendy/Chris	2129/2132
Inventory	Wendy/Chris	2129/2132
Label ordering (receipt printers/scanners)	Martha	2131
Loading records	Erica/Martha	2121/2131
Local Holdings Maintenance	Erica/Martha	2121/2131
OCLC fees	Kendal	2133
OCLC membership	Martha	2131
OCLC Connexion	Erica/Martha	2121/2131
Overdues	Wendy/JT	2129/2136
Parameters	Chris/Kendal	2132/2131
Receipt printers-troubleshooting	JT/Chris/Kendal	2136/2132/2133
Reports	Wendy/JT	2129/2136
RSACat	Kendal/Chris/JT	2133/2132/2136
Serials	Martha	2131
Software connectivity	Chris/Kendal/JT	2132/2133/2136
Statistics	Wendy/JT	2129/2136
Union List	Wendy	2129
Web Reporter	Wendy/JT/Kendal	2129/2136/2133
Collection changes (in mass)	JT/Kendal	2136/2133
Unsure who to contact	Wendy	2129

RSA e-mail addresses are:

Wendy Adams-Good

Erica Laughlin

Martha Troxell

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Chris McClain

Kendal Orrison

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